

February 28, 2023

To: SEPRD Board of Directors
Re: Budget Committee Vacancy, Process & Timeline

Directors,

We are well underway into the budget preparations for the 2023-2024 Budget. As was shared in January, we have one vacancy on the Budget Committee for this year. The current budget committee members are:

- Jamie Bingham | Term Expires 2024-2025
- Norman Brown | Term Expires 2023-2024
- Marcus Runkle | Term Expires 2024-2025
- Tracy MacDonald | Term Expires 2023-2024

Staff would recommend that we post the Budget Committee Vacancy and accept applications, with interviews and a decision to fill the vacancy coming in the month of March. Staff, upon approval, will post the vacancy on the District website, social media, printed flyers and a local advertisement. It has become the custom to encourage but not require a brief resume along a required "statement of interest" which can be provided either electronically or in writing to myself. Please see the proposed budget timeline below:

February-March:	Staff internally preparing budget information
February 28/March 1:	Budget Committee Vacancy Posted
March 15:	Budget Committee Vacancy Period Closes
March 23:	Budget Committee Interviews (before/after March Board Meeting)
April 18:	Budget Committee Meeting, 6pm
May 9:	Budget Committee Meeting (if necessary), 6pm
May 23:	Budget Adopted during May Board Meeting
<u>OR</u>	
June 27:	Budget Adopted during June Board Meeting

Sincerely,



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