



To: Potential Partner with SEPRD on Broadway Middle School Property
Re: Process for expressing interest in the BMS Property

To Whom it May Concern,

The Sunset Empire Park & Recreation District is in negotiations to purchase the Broadway Middle School Property, located at 1120 Broadway in Seaside, Oregon. The property represents an opportunity to further the District's mission of providing opportunities for our whole community to P.L.A.Y!.

The District Board has identified three core purposes of the potential acquisition.

1. The property allows the District to expand youth program offerings for local children and kids, including: preschool, after-school programs, day-off camps, summer camps and other enrichment opportunities.
2. The property allows the District to expand fitness programming including dedicated group fitness space, larger and more accessible drop-in fitness space and two full-size gymnasiums to meet the needs in our community.
3. The property allows the District to serve an important role in furthering sports tourism for our community through the space that it affords. This includes the hosting of sports tournaments, events and other appropriate functions, thus bringing visitors to our community to keep local businesses vibrant year-round.

The property is substantial and the District Board has heard some informal and some formal interest from 3rd party entities with a desire to partner with the District in some way for potential shared use. This document is intended to outline the process that the District will use for hearing proposals from interested parties.

1. Interested parties should develop a proposal that would come before the District Board. The proposal could include as much or as little details as the partner would like to share.
2. The Board reviews the proposals received and, when appropriate, provides feedback to the potential partner. It's likely that this proposal would be reviewed at a public meeting.
3. District staff, namely myself, would avail themselves to answer questions and be informative as much as possible during this process.

The District is set to conclude its due diligence period on December 30 and close on January 15, 2021. Proposals could arrive before that date or after. Please let me know if you have any questions.

Regards,

A handwritten signature in black ink, appearing to read "Skyler", is written over a light blue horizontal line.

Skyler Archibald | Executive Director | Sunset Empire Park & Recreation District

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