

August 30, 2022

RE: Sunset Pool Shut Down 2022

Every year, our Maintenance staff perform preventative maintenance measures on a variety of assets. All assets have a preventative maintenance schedule that addresses different areas of the equipment. For instance, a boiler that heats the swimming pool will have a daily, monthly, and yearly plan. A motor will have daily, weekly, monthly, semiannual, and annual plans. Whereas some tasks can be completed with simple observations and minor handling, others require a complete shutdown, taking the asset out of service.

The majority of our assets have nonmoving parts, which makes it difficult to detect a problem during use. For example, a boiler that heats a swimming pool has many critical components inside the unit that can't be seen during operation. To inspect those parts, the unit has to be taken out of service and taken apart, reassembled, and tested prior to being placed back into service. Some assets have moving parts that are not visible, like bearings on a motor. All motors are different and come with different maintenance plans.

This year, staff will be focusing on the following items during our two-week shutdown.

- Boiler maintenance (4 units)
- HVAC maintenance (4 units)
- Fitness equipment
- Motor and pump maintenance/replacement (5 units)
- Installation of pool amenities
- Deep cleaning interior and exterior

Staff will be working diligently to complete all necessary preventative maintenance measures within the time frame. Sunset Pool will be closed from October 30 – November 13 and reopen November 14, 2022 at 5:45 AM.

Thank you for your patience, understanding, and support while we take appropriate measures to maintain and prolong the life of our assets. We look forward to seeing you soon.

Regards,



Levi Conner, Director of Facilities & Maintenance
SUNSET EMPIRE PARK + RECREATION DISTRICT
lconner@sunsetempire.com | 503.738.3311 x105
1140 Broadway Seaside, OR 97138