

Sunset Empire Park & Recreation District: Board Meeting Agenda
Tuesday, September 26, 2023
Bob Chisholm Community Center, 1225 Avenue A, Seaside, OR 97138

The SEPRD Board will meet in person. For those that do not prefer to attend in person, the Board will accept written public comment to info@sunsetempire.com. The Board Meeting will be available via the District's YouTube page at: <https://youtube/AbmFwDqsYuc>

1. Call to Order
2. Pledge of Allegiance
3. National Hispanic Heritage Month- September 15—October 15
4. Declaration of Potential Conflict of Interest
5. Recognition of SEPRD Employee of the Month, September: Mackenzie Greenwell
6. Public Comment
7. Correspondence
8. Approval of Board Meeting Minutes: August 22 & September 6.
9. Review Financials: August 2023
10. Staff Presentation: Lindsey & Carolyn
11. Old Business
 - A. Occupancy Update
 1. Fire Suppression System- Update
 2. Conditional Use Permit Application
 - B. Broadway Field Update
 1. IGA and Termination of Existing IGA
 2. Spring 2024 Planning
 - C. Strategic Plan Update
12. New Business
13. Executive Director Report
 - A. Daycare Park Improvements
 - B. Swim Team & Sunset Pool Improvements
 - C. Shutdown Plans
 - D. District Goals 2023
 - E. Special Events Recap/Meetings & Events Upcoming
 1. Latinx Hispanic Heritage Celebration: 10/7, 4-9pm, SRC
 2. SEPRD Fall Fun Fest: 10/21, 4-6pm, SRC
 3. NRPA: October 9-12, Dallas
 4. ORPA: November 6-8, Portland
 5. October Meeting: October 24
14. Board Comment
15. Adjournment

Accessibility: This meeting is handicapped accessible.
Please let us know at 503-738- 3311 x 0,
if you will need any special accommodation to participate in this meeting.

ORS 192.670 requires public bodies to provide members of the general public an opportunity to access and attend the meeting via virtual means and provide an opportunity for oral testimony to be provided via technology. For SEPRD, individuals that would like to offer public comment virtually can do so by accessing the meeting using the Zoom information here:

SEPRD is inviting you to a scheduled Zoom meeting.

Topic: SEPRD Board Meeting (Public Comment & Virtual Guests)

Time: Sep 26, 2023 05:15 PM Pacific Time (US and Canada)

Join Zoom Meeting

<https://us02web.zoom.us/j/83697235504?pwd=K0xma0Q1ZE1YWVkwK2VEUWhJU2grQT09>

Meeting ID: 836 9723 5504

Passcode: 207461

One tap mobile

+13462487799,,83697235504#,,,,*207461# US (Houston)

+16694449171,,83697235504#,,,,*207461# US

Meeting ID: 836 9723 5504

Passcode: 207461

Find your local number: <https://us02web.zoom.us/j/83697235504?pwd=K0xma0Q1ZE1YWVkwK2VEUWhJU2grQT09>

P R O C L A M A T I O N

Recognizing the month of September 15-October 15 as National Hispanic Heritage Month, known as "Mes de Herencia Hispana" for the Sunset Empire Park & Recreation District

WHEREAS National Hispanic Heritage Month or Mes de Herencia Hispana is celebrated nationwide from September 15 through October 15 each year. This observation started in 1968 as Hispanic Heritage Week; and

WHEREAS the term Hispanic or Latinx refers to a person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin who can be of any race, any ancestry or any ethnicity; and

WHEREAS the United States has always drawn its strength from the contributions of a diverse people and the Sunset Empire Park & Recreation District community is no exception; and

WHEREAS National Hispanic Heritage Month is a time to recognize the contributions made and the important presence of Hispanic and Latinx Americans to the United States; and

WHEREAS Hispanic Americans have played a prominent and important role in our national heritage and our Hispanic American residents lift our communities and our economy as entrepreneurs, executives, small business owners and in countless other roles and opportunities and

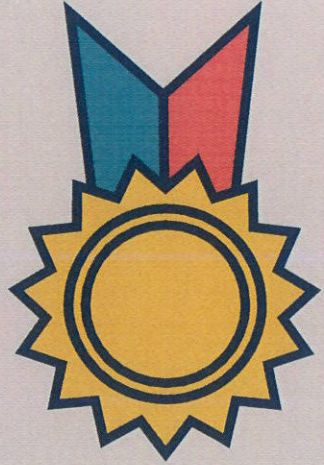
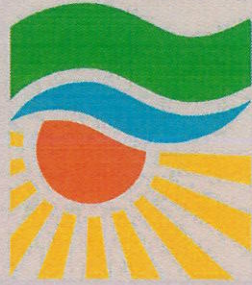
WHEREAS a significant segment of the more than 37,000 people living in Clatsop County are Hispanic (9.5% according to Census Bureau); and

WHEREAS we, the Sunset Empire Park & Recreation District honor the rich heritage of our Hispanic Community.

NOW THEREFORE, BE IT RESOLVED BY the Sunset Empire Park & Recreation District that September 15-October 15 is recognized as National Hispanic Heritage Month in the Sunset Empire Park & Recreation District and we call upon all public officials, district employees, residents and guests to observe this month with appropriate ceremonies, activities, and programs as they share in this special annual tribute by learning and celebrating the generations of Hispanic and Latino Americans who have positively influenced and enriched our nation and community.

Date: _____

Proclamation read by: _____



PAUSE FOR APPLAUSE

SEPTEMBER 2023 WINNER

AWARDED TO:

MACKENZIE GREENWELL

In recognition of superior service to the
District, its patrons, and
colleagues.

Skyler Archibald
EXECUTIVE DIRECTOR

Katharine Parker
BOARD PRESIDENT

BOARD MEETING MINUTES

SUNSET EMPIRE PARK & RECREATION DISTRICT

AUGUST 22, 2023, 5:15PM

*This meeting was held in person at the Bob Chisholm Community Center.
Staff & Board participating were either in person or participated via Zoom®*

CALL TO ORDER	The Regular meeting of the Sunset Empire Park & Recreation District Board was called to order at 5:17pm by Board President Katharine Parker
ATTENDANCE	Present: Katharine Parker, Board President; Celeste Bodner, Board Vice-President; Su Coddington, Board Secretary; Michael Hinton; Kyle Gorman Absent: N/A Also Present: Skyler Archibald, Darren Gooch, Chris McCollister (SEPRD Staff)
PLEDGE OF ALLEGIANCE	Led by Parker.
BOARD BUSINESS	The Board reviewed the member list, distributed by Clatsop County. The Board also reviewed their meeting schedule and discussed. After discussion the Board indicated that they would cancel the meeting scheduled for December 26, 2023, because of the Holidays, and that they would move the March meeting date to be on March 21 at 5:15pm. <i>After discussion the Board unanimously approved the following as officers of the Board: Katharine Parker, Board President; Celeste Bodner, Board Vice-President; Su Coddington, Board Secretary (Gorman/Hinton).</i>
DECLARATION OF POTENTIAL CONFLICT OF INTEREST	Board President Parker shared that she is a Seaside School District employee but that her position as an employee have no interference with her Board responsibilities or vice versa.
RECOGNITION OF SEPRD EMPLOYEE OF THE MONTH – AUGUST: ANGELINA ALCALA	The Board recognized the work of Angelina Alcala as employee of the month. Angelina joined SEPRD a few months ago thru the Clatsop Works internship program and has assisted the District in a variety of ways including working with the Seaside Farmers Market, using her graphic design and marketing skills and working as a patron relations specialist.
PUBLIC COMMENT	There was no public comment this month.
CORRESPONDENCE	There was one item of correspondence this month, a letter from the Secretary of State to the Board, reminding them of their duties to oversee an audit process, since SEPRD has a budget over the audit threshold.
APPROVAL OF BOARD MEETING MINUTES	The Board reviewed the meeting minutes from the Board Meeting held on July 25, 2023. There was one grammatical change made to the minutes. <i>After review, the Board unanimously approved the July 25, 2023, Meeting Minutes (Hinton/Gorman).</i>

REVIEW OF FINANCIALS

The Board reviewed the Financial Reports from July 2023. This financial report was the first report for the 2023-2024 fiscal year. *After review the Board unanimously approved the financials for July 2023 (Bodner/Gorman).*

STAFF PRESENTATION: CHRIS DUFFY

The Board received information and had a great discussion with Chris Duffy, Senior Mealsite Coordinator for SEPRD. Chris has done phenomenal work at the Mealsite program, and he invited the Board to come and volunteer before the end of the calendar year.

OLD BUSINESS

OCCUPANCY UPDATE: Mr. Archibald shared information about the Fire Suppression RFP, which is open currently with proposals being received until August 30. The RFP notice has been printed in the local paper and online through various outlets. The Board had a discussion about the review and selection process for the RFP. The Board reaffirmed Director Gorman to work with Mr. Archibald to review proposals and then chose Wednesday, September 6 as a date for the Board to review and select a proposal. Klosh Group and SEA will also assist in the selection process.

BROADWAY FIELD UPDATE: Mr. Archibald and the Board discussed the Broadway Field. As was reported, the softball field project will not be moving forward until 2024 sometime. It appears that softball and baseball will both share space on the returned Broadway Field for the upcoming season.

STRATEGIC PLAN UPDATE: Mr. Archibald shared an update with the Board regarding the strategic plan. The survey has been analyzed and there is a document with several hundred pages of information available.

NEW BUSINESS

PROPOSAL FOR SERVICES: The Board reviewed a proposal from Strategies 360 Oregon to identify a path for potential expansion of district services. *After review the Board unanimously approved the proposal for services for Phase 1 (Gorman/Coddington).*

FOUNDATION BOARD MEMBER: Mr. Archibald presented the name of Brooke English for service on the Sunset Park & Rec Foundation Board. After review, *the Board unanimously approved the addition of Brooke English to the Foundation Board (Bodner/Coddington).*

EXECUTIVE DIRECTOR REPORT

Mr. Archibald provided an update on the following items:

- **LEGISLATIVE UPDATE:** Mr. Archibald shared information with the Board regarding recently passed legislation which changes some requirements and information for the Board and elected officials.
- **DISTRICT GOALS 2023:** Mr. Archibald shared an update on the goals for 2023.
- **SPECIAL EVENTS RECAP/EVENTS UPCOMING:** Mr. Archibald shared that the Chalk Art Contest and Run for Change were very successful, and Farmers Market continues thru the end of September.

EXECUTIVE SESSION *The Board unanimously voted to go to Executive Session for (Gorman/Bodner):*

1. *“Conducting deliberations with persons designated by the governing body to negotiate real property transactions” pursuant to ORS 192.660(1(e).*
2. *“review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing”*

BOARD ACTION *The Board reconvened in Regular Session by unanimous vote (Bodner/Gorman)*
The Board unanimously voted to authorize Mr. Archibald to go forward with the lease agreement with Consejo Hispano for tenancy in the SRC, as discussed in Executive Session (Bodner/Gorman).

The Board unanimously voted to authorize Mr. Archibald in signing the IGA that was drafted in Executive Session (Bodner/Gorman).

BOARD COMMENT **Director Gorman** shared experiences and gratitude for many that helped him during his time recovering from his injury. He shared his appreciation for the work of Chris Duffy at the senior Mealsite and shared how there has been a spike of recent cardiac arrests in young athletes and the need to be prepared for those emergencies.

Director Coddington shared that she had already spoken about the issues with the IGA but reaffirmed how amazing our athletes are and it’s important that we support them. She shared that the field issues should be resolved in a positive way. She shared her gratitude for Chris Duffy and for the caliber of individuals serving on the Board. She thanked Mr. Archibald for his leadership and her desire to support him in his role.

Board Vice-President Bodner congratulated Mr. Archibald on a strong review and thanked him for his work.

Director Hinton shared his appreciation for Skyler and that it was an extraordinary meeting.

Board President Parker stated that she was grateful for Chris’ presentation and congratulated Mr. Archibald on a successful year.

ADJOURNMENT *The meeting was adjourned at 10:06pm by Board President Parker.*

Skyler Archibald, Exec. Director

Katharine Parker, Board President

BOARD MEETING MINUTES

SUNSET EMPIRE PARK & RECREATION DISTRICT

SEPTEMBER 6, 2023, 5:15PM

*This meeting was held in person at the Bob Chisholm Community Center.
Staff & Board participating were either in person or participated via Zoom®*

- CALL TO ORDER** The Regular meeting of the Sunset Empire Park & Recreation District Board was called to order at 5:15pm by Board President Katharine Parker
- ATTENDANCE** **Present:** Katharine Parker, Board President; Celeste Bodner, Board Vice-President; Su Coddington, Board Secretary; Michael Hinton; Kyle Gorman
Absent: N/A
Also Present: Skyler Archibald, Darren Gooch (SEPRD Staff)
- PLEDGE OF ALLEGIANCE** Led by Parker.
- DECLARATION OF POTENTIAL CONFLICT OF INTEREST** Director Gorman shared that his son works for a company that competes with one of the contractors who bid on the SRC Fire Alarm System. Board President Parker shared that she is employed by the Seaside School District.
- PUBLIC COMMENT** There was no public comment this month.
- NEW BUSINESS** Review of Fire Suppression System Proposals for SRC: Chris Mastrandrea joined the Board and presented the proposals that were received for the fire alarm system. There were four proposals received. The group unanimously recommended that the Board select Convergent as the lowest qualified bidder. *After review and discussion, the Board unanimously approved the RFP from Convergent and authorized Mr. Archibald to enter into negotiations with them for the service (Gorman/Hinton).*
- OLD BUSINESS** Broadway Field Update: The Board and Mr. Archibald discussed Broadway Field. They reviewed a news article stating that construction on the softball field would not occur until 2024. There was a discussion about how this change would impact the District's operations and the best way to move forward. *After discussion, the Board unanimously voted to edit the proposed IGA to send back to the school district and sign the termination of the existing IGA on October 4. If no IGA agreement is in place by October 4, the District will continue to maintain and provide services on the field at a price established by Staff. (Gorman/Bodner, with Parker abstaining).*
- EXECUTIVE SESSION** *The Board unanimously voted to go to Executive Session for (Gorman/Bodner): "review and evaluate the employment related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing".*
- The Board reconvened in Regular Session by unanimous vote (Bodner/Gorman)*

BOARD ACTION

The Board unanimously voted to authorize an adjustment in compensation for the Executive Director as discussed during Executive Session that includes a COLA, Merit Increase and adjustment in pay for increased responsibilities (Bodner/Gorman).

BOARD COMMENT

Director Gorman shared about his experience in attending the Senior Mealsite last week and a tour with Chris Duffy and how great it was. He encouraged the Board to join him or do the same if they had the chance to do so.

Director Coddington thanked Mr. Archibald for his time and his work on the IGA and noted the responsibilities given to him to help improve SEPRD and his service on the ORPA Board. She shared about an interaction that she had with a patron who was looking for schedule information on the pool schedule.

Director Hinton thanked Mr. Archibald for his work and noted the many hurdles overcome by the District.

Board Vice-President Bodner stated that she was looking forward to developing the relationship with the SSD regarding the IGA and stated that we are lucky to have Mr. Archibald serving in his role as Executive Director.

Board President Parker stated her excitement for the progress on the fire alarm system and her hopefulness for a final IGA, which has been a long-time coming. She stated she wanted to let the staff know that the Board has their back and appreciates their efforts in making SEPRD such a great place for our community.

ADJOURNMENT

The meeting was adjourned at 7:39pm by Board President Parker.

Skyler Archibald, Exec. Director

Katharine Parker, Board President



Sunset Empire Park & Recreation District

Revenue and Expense Report

AD= Administration AQ= Aquatics BF= Building Fund BRF= Broadway Field Fund CC= Community Center
MNT= Maintenance RC= Recreation SE= Special Events SRC= Sunset Recreation Center YC= Youth Center

Current percentage of the fiscal year: **16.98%**

Through August 31, 2023	FY-to-Date	Annual Budget	Used	% Used
REVENUES--				
Aquatics	34,656.53	168,000.00	133,343.47	20.63%
Building Fund	0.00	25,000.00	25,000.00	0.00%
Broadway Field Fund	1,365.00	47,400.00	46,035.00	2.88%
Community Center	16,988.00	76,575.00	59,587.00	22.18%
Recreation	7,459.25	48,650.00	41,190.75	15.33%
Special Events	10,970.50	37,950.00	26,979.50	28.91%
Sunset Recreation Center	10,502.75	460,330.00	449,827.25	2.28%
Youth Center	73,168.20	433,000.00	359,831.80	16.90%
Taxes & Other	58,544.50	1,971,360.00	1,912,815.50	2.97%
Total Revenues	213,654.73	3,268,265.00	3,054,610.27	6.54%
EXPENSES--				
AD Staffing	68,989.27	350,480.00	281,490.73	19.68%
AD PR Taxes and Benefits	32,047.11	156,250.00	124,202.89	20.51%
AD Materials, Supplies, and Services	26,182.18	210,800.00	184,617.82	12.42%
<i>Sub-total AD Expenses</i>	<i>127,218.56</i>	<i>717,530.00</i>	<i>590,311.44</i>	<i>17.73%</i>
AQ Staffing	96,705.32	437,000.00	340,294.68	22.13%
AQ PR Taxes and Benefits	19,240.21	94,060.00	74,819.79	20.46%
AQ Materials, Supplies, and Services	13,285.10	115,000.00	101,714.90	11.55%
<i>Sub-total AQ Expenses</i>	<i>129,230.63</i>	<i>646,060.00</i>	<i>516,829.37</i>	<i>20.00%</i>
BF Capital Expense	0.00	0.00	0.00	#DIV/0!
<i>Sub-total BF Expenses</i>	<i>0.00</i>	<i>0.00</i>	<i>0.00</i>	<i>#DIV/0!</i>
BRF Staffing	0.00	16,380.00	16,380.00	0.00%
BRF PR Taxes and Benefits	0.00	2,950.00	2,950.00	0.00%
BRF Materials, Supplies, and Services	770.12	23,500.00	22,729.88	3.28%
<i>Sub-total BRF Expenses</i>	<i>770.12</i>	<i>42,830.00</i>	<i>42,059.88</i>	<i>1.80%</i>
CC Staffing	23,821.02	111,092.00	87,270.98	21.44%
CC PR Taxes and Benefits	3,309.13	25,700.00	22,390.87	12.88%
CC Material, Supplies, and Services	1,810.12	9,000.00	7,189.88	20.11%
<i>Sub-total CC Expenses</i>	<i>28,940.27</i>	<i>145,792.00</i>	<i>116,851.73</i>	<i>19.85%</i>
MNT Staffing	41,124.77	178,000.00	136,875.23	23.10%
MNT PR Taxes and Benefits	14,318.59	67,040.00	52,721.41	21.36%
MNT Materials, Supplies, and Services	18,688.27	179,250.00	160,561.73	10.43%
<i>Sub-total MNT Expenses</i>	<i>74,131.63</i>	<i>424,290.00</i>	<i>350,158.37</i>	<i>17.47%</i>
RC Staffing	9,449.88	52,850.00	43,400.12	17.88%
RC PR Taxes and Benefits	3,146.73	13,552.00	10,405.27	23.22%
RC Materials, Supplies, and Services	1,677.60	31,250.00	29,572.40	5.37%
<i>Sub-total RC Expenses</i>	<i>14,274.21</i>	<i>97,652.00</i>	<i>83,377.79</i>	<i>14.62%</i>
SE Staffing	7,651.10	38,000.00	30,348.90	20.13%
SE PR Taxes and Benefits	8,094.47	31,950.00	23,855.53	25.33%
SE Materials, Supplies, and Services	8,830.78	19,600.00	10,769.22	45.06%
<i>Sub-total SE Expenses</i>	<i>24,576.35</i>	<i>89,550.00</i>	<i>64,973.65</i>	<i>27.44%</i>
SRC Staffing	544.88	148,512.00	147,967.12	0.37%
SRC PR Taxes and Benefits	58.93	26,732.00	26,673.07	0.22%
SRC Materials, Supplies, and Services	30,204.14	540,219.00	510,014.86	5.59%
<i>Sub-total SRC Expenses</i>	<i>30,807.95</i>	<i>715,463.00</i>	<i>684,655.05</i>	<i>4.31%</i>
YC Staffing	85,149.19	509,650.00	424,500.81	16.71%
YC PR Taxes	18,353.65	119,237.00	100,883.35	15.39%
YC Materials, Supplies, and Services	35,135.63	52,750.00	17,614.37	66.61%
<i>Sub-total YC Expenses</i>	<i>138,638.47</i>	<i>681,637.00</i>	<i>542,998.53</i>	<i>20.34%</i>
Total Expenses	568,588.19	3,560,804.00	2,992,215.81	15.97%
Revenues Plus Net Working Capital	717,823.73	3,772,434.00	3,054,610.27	19.03%

August 2022 Personnel Services Breakdown

	FTE's	Wages	PR Taxes	Benefits	Longevity Pay	Total
ADMINISTRATION						
Exempt Staff	4.30	\$ 45,543.06	\$ 5,748.35	\$ 25,193.52	\$ -	\$ 76,484.93
Non-exempt Staff	1.50	\$ 12,901.07	\$ 1,105.24	\$ -	\$ -	\$ 14,006.31
Sub-total	5.80	\$ 58,444.13	\$ 6,853.59	\$ 25,193.52	\$ -	\$ 90,491.24
MAINTENANCE						
Exempt Staff	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
Non-exempt Staff	3.87	\$ 41,124.77	\$ 3,698.12	\$ 10,620.47	\$ -	\$ 55,443.36
Sub-total	3.87	\$ 41,124.77	\$ 3,698.12	\$ 10,620.47	\$ -	\$ 55,443.36
AQUATICS						
Exempt Staff	1.40	\$ 15,212.23	\$ 1,946.91	\$ 8,504.58	\$ -	\$ 25,663.72
Non-exempt Staff	12.67	\$ 73,776.42	\$ 8,788.72	\$ -	\$ -	\$ 82,565.14
Sub-total	14.07	\$ 88,988.65	\$ 10,735.63	\$ 8,504.58	\$ -	\$ 108,228.86
RECREATION						
Exempt Staff	0.20	\$ 2,851.56	\$ 297.19	\$ 2,150.84	\$ -	\$ 5,299.59
Non-exempt Staff	0.85	\$ 6,598.32	\$ 698.70	\$ -	\$ -	\$ 7,297.02
Sub-total	1.05	\$ 9,449.88	\$ 995.89	\$ 2,150.84	\$ -	\$ 12,596.61
YOUTH PROGRAMS						
Exempt Staff	1.30	\$ 14,676.37	\$ -	\$ 9,212.95	\$ -	\$ 23,889.32
Non-exempt Staff	11.80	\$ 70,472.82	\$ -	\$ -	\$ -	\$ 70,472.82
Sub-total	13.10	\$ 85,149.19		\$ 9,212.95	\$ -	\$ 94,362.14
COMMUNITY CENTER						
Exempt Staff	0.15	\$ 2,157.43	\$ 260.39	\$ 752.34	\$ -	\$ 3,170.16
Non-exempt Staff	2.70	\$ 21,663.59	\$ 2,296.40	\$ -	\$ -	\$ 23,959.99
Sub-total	2.85	\$ 23,821.02	\$ 2,556.79	\$ 752.34	\$ -	\$ 27,130.15
SPECIAL EVENTS						
Exempt Staff	0.65	\$ 7,651.10	\$ 863.75	\$ 6,800.11	\$ -	\$ 15,314.96
Non-exempt Staff	0.50	\$ 4,704.70	\$ 430.61	\$ -	\$ -	\$ 5,135.31
Sub-total	1.15	\$ 12,355.80	\$ 1,294.36	\$ 6,800.11	\$ -	\$ 20,450.27
BROADWAY FIELD FUND						
Exempt Staff	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
Non-exempt Staff	0.37	\$ -	\$ -	\$ -	\$ -	\$ -
Sub-total	0.37	\$ -	\$ -	\$ -	\$ -	\$ -
SRC FUND						
Exempt Staff	0.00	\$ -	\$ -	\$ -	\$ -	\$ -
Non-exempt Staff	4.20	\$ 544.88	\$ 58.93	\$ -	\$ -	\$ 603.81
Sub-total	4.20	\$ 544.88	\$ 58.93	\$ -	\$ -	\$ 603.81
TOTAL	46.46	\$ 319,878.32	\$ 26,193.31	\$ 63,234.81	\$ -	\$ 409,306.44



Check Report

By Check Number

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: General-General						
00829	ACE HARDWARE - SEASIDE	08/02/2023	Regular	0.00	23.90	47237
00580	Brownsmead Flats	08/02/2023	Regular	0.00	250.00	47238
VEN01241	Clatsop County Place Matters	08/02/2023	Regular	0.00	140.00	47239
VEN01241	Clatsop County Place Matters	08/02/2023	Regular	0.00	-140.00	47239
00054	CLEAN-SWEEP MAINTENANCE	08/02/2023	Regular	0.00	360.00	47240
VEN01242	CONVERGINT	08/02/2023	Regular	0.00	2,195.00	47241
00649	CTL CORPORATION	08/02/2023	Regular	0.00	476.00	47242
01651	Fire Extinguisher service	08/02/2023	Regular	0.00	422.55	47243
VEN01043	Henry Snell	08/02/2023	Regular	0.00	250.00	47244
VEN01136	Lena Wright	08/02/2023	Regular	0.00	48.13	47245
VEN01189	Meyer Freeman	08/02/2023	Regular	0.00	250.00	47246
00150	NORTHWEST NATURAL	08/02/2023	Regular	0.00	3,078.99	47247
VEN01195	Tuff Puffin	08/02/2023	Regular	0.00	1,385.60	47248
00454	WALTER NELSON CO.	08/02/2023	Regular	0.00	354.50	47249
01726	Wilcox & Flegel	08/02/2023	Regular	0.00	136.35	47250
VEN01243	Willis Heavenrich	08/02/2023	Regular	0.00	200.00	47251
01328	Cannon Beach Chamber	08/04/2023	Regular	0.00	160.00	47252
VEN01140	CBM Systems, LLC	08/04/2023	Regular	0.00	2,832.81	47253
01758	COLUMBIA LOCKSMITH LLC	08/04/2023	Regular	0.00	377.00	47254
00099	GRAINGER	08/04/2023	Regular	0.00	410.19	47255
01223	Jeane Jensen	08/04/2023	Regular	0.00	585.00	47256
VEN01244	Joseph Neher	08/04/2023	Regular	0.00	12.00	47257
01518	Manage My Market	08/04/2023	Regular	0.00	749.25	47258
01133	SDIS	08/04/2023	Regular	0.00	15,075.62	47259
00312	AIRGAS USA, LLC	08/11/2023	Regular	0.00	1,616.97	47260
00549	BUILDERS FIRSTSOURCE	08/11/2023	Regular	0.00	390.62	47261
01560	CHRIS DUFFY	08/11/2023	Regular	0.00	47.82	47262
01510	COASTCOM	08/11/2023	Regular	0.00	699.84	47263
00460	DEX IMAGING	08/11/2023	Regular	0.00	989.61	47264
00187	DMT Auto Parts	08/11/2023	Regular	0.00	255.84	47265
00951	EO MEDIA GROUP	08/11/2023	Regular	0.00	410.00	47266
VEN01071	Jacobs Radio	08/11/2023	Regular	0.00	1,098.00	47267
01787	Kern Thompson CPA	08/11/2023	Regular	0.00	3,000.00	47268
01079	OHANA MEDIA GROUP, LLC	08/11/2023	Regular	0.00	696.00	47269
00157	P&L JOHNSON	08/11/2023	Regular	0.00	165.00	47270
00161	PACIFIC POWER	08/11/2023	Regular	0.00	5,428.25	47271
00743	Randall Weese	08/11/2023	Regular	0.00	200.00	47272
01040	RECOLOGY WESTERN OREGON	08/11/2023	Regular	0.00	680.09	47273
00434	RICOH USA	08/11/2023	Regular	0.00	77.76	47274
01531	ROBERT RICHTER	08/11/2023	Regular	0.00	250.00	47275
00900	STAPLES	08/11/2023	Regular	0.00	713.36	47276
00701	AFLAC	08/22/2023	Regular	0.00	118.20	47277
01304	American Red Cross	08/22/2023	Regular	0.00	42.00	47278
00297	CASH	08/22/2023	Regular	0.00	1,000.00	47279
VEN01242	CONVERGINT	08/22/2023	Regular	0.00	2,195.00	47280
VEN01124	Laura Ryan	08/22/2023	Regular	0.00	200.00	47281
VEN01245	POOL SUPPLY UNLIMITED	08/22/2023	Regular	0.00	842.00	47282
00434	RICOH USA	08/22/2023	Regular	0.00	79.65	47283
01531	ROBERT RICHTER	08/22/2023	Regular	0.00	250.00	47284
00495	THE FREEDOM SHOP	08/22/2023	Regular	0.00	302.75	47285
00454	WALTER NELSON CO.	08/22/2023	Regular	0.00	684.85	47286
01025	BIO-MEDTesting Services, Inc.	08/25/2023	Regular	0.00	29.00	47287
00099	GRAINGER	08/25/2023	Regular	0.00	672.44	47288
VEN01135	Kidslove Bounce House LLC	08/25/2023	Regular	0.00	300.00	47289

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
01492	LEVI CONNER	08/25/2023	Regular	0.00	240.39	47290
VEN01241	Clatsop County Place Matters	08/25/2023	Regular	0.00	140.00	47291
VEN01235	Seaside High School Drama	08/25/2023	Regular	0.00	250.00	47292
00312	AIRGAS USA, LLC	08/30/2023	Regular	0.00	807.43	47293
00580	Brownsmead Flats	08/30/2023	Regular	0.00	250.00	47294
VEN01140	CBM Systems, LLC	08/30/2023	Regular	0.00	2,833.81	47295
VEN01254	Clarence Robinson	08/30/2023	Regular	0.00	200.00	47296
00882	LOGOTEK, INC.	08/30/2023	Regular	0.00	1,199.70	47297
VEN01260	Rene Rangel	08/30/2023	Regular	0.00	175.00	47298
VEN01190	Scott Edwards Architecture	08/30/2023	Regular	0.00	10,070.90	47299
01010	Skyler Archibald	08/30/2023	Regular	0.00	383.17	47300

Bank Code General Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	64	0.00	69,758.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-140.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	70	65	0.00	69,618.34

Check Report

Date Range: 08/01/2023 - 08/31/2023

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: Payroll-Payroll						
01793	US Treasury	08/31/2023	Bank Draft	0.00	2,325.42	DFT0001019
01793	US Treasury	08/31/2023	Bank Draft	0.00	9,943.12	DFT0001020
01734	Oregon Department of Revenue	08/31/2023	Bank Draft	0.00	5,448.43	DFT0001021
01793	US Treasury	08/31/2023	Bank Draft	0.00	6,205.98	DFT0001022
01793	US Treasury	08/31/2023	Bank Draft	0.00	12.66	DFT0001039
01793	US Treasury	08/31/2023	Bank Draft	0.00	54.12	DFT0001040
01734	Oregon Department of Revenue	08/31/2023	Bank Draft	0.00	28.65	DFT0001041
01793	US Treasury	08/31/2023	Bank Draft	0.00	2,332.58	DFT0001042
01793	US Treasury	08/31/2023	Bank Draft	0.00	9,973.76	DFT0001043
01734	Oregon Department of Revenue	08/31/2023	Bank Draft	0.00	5,376.54	DFT0001044
01793	US Treasury	08/31/2023	Bank Draft	0.00	6,253.42	DFT0001045

Bank Code Payroll Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	0	0	0.00	0.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	11	11	0.00	47,954.68
EFT's	0	0	0.00	0.00
	11	11	0.00	47,954.68

All Bank Codes Check Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	70	64	0.00	69,758.34
Manual Checks	0	0	0.00	0.00
Voided Checks	0	1	0.00	-140.00
Bank Drafts	11	11	0.00	47,954.68
EFT's	0	0	0.00	0.00
	81	76	0.00	117,573.02

Fund Summary

Fund	Name	Period	Amount
999	Pooled Cash	8/2023	117,573.02
			<u>117,573.02</u>

**INTERGOVERNMENTAL AGREEMENT
BETWEEN SEASIDE SCHOOL DISTRICT #10 AND
SUNSET EMPIRE PARK & RECREATION DISTRICT FOR
BROADWAY PARK MANAGEMENT**

This INTERGOVERNMENTAL AGREEMENT (“Agreement”) is made and entered into by and between the SEASIDE SCHOOL DISTRICT #10 (the “District”) AND SUNSET EMPIRE PARK & RECREATION DISTRICT (“SEPRD”) pursuant to ORS 190.010 and shall be effective upon signing by both parties hereto (“Effective Date”). For purposes of this Agreement the District and SEPRD are each a “Party,” and collectively, the “Parties.”

RECITALS

- A. By the authority granted in ORS 190.010, units of local government may enter into agreements with other units of local government for the performance of any or all functions and activities that a party to the agreement, its officers, or agents have the authority to perform.
- B. SEPRD is a park and recreation district organized under ORS chapter 266 for the purpose of providing parks and recreational opportunities to the citizens of Seaside.
- C. The Parties each have an interest in operating Broadway Park Complex (the “Complex”), which contains playing fields for softball, football, baseball and soccer, and the Herche Family Training Facility (“HFTF”). The Complex is depicted in Exhibit A to this Agreement, attached hereto and incorporated herein by this reference. The land on which the Complex is located is owned partially by SEPRD and partially by the City of Seaside (“the City”).
- D. The Parties also have an interest in the operation of additional property outside of the Complex, including the Sunset Recreation Center Locker Rooms, and parking near (i) both the Sunset Recreation Center and the Seaside Skate Park (“Skate Parking Lot”) and (ii) the northwest corner of the Complex near the dog park (the “Northwest Parking Lot”) [the “Additional Facilities”].
- E. The District, SEPRD, and the City currently have an intergovernmental agreement for the management of the Complex dated July 10, 2012 (the “Existing IGA”). It is the intention of the Parties and the City that the Existing IGA will be terminated upon execution of this Agreement.
- F. The City and the District have entered into a Ground Lease for Broadway Field effective as of May 17th, 2023 whereby the City will lease portions of the Complex to the District (the “Lease”), making the City’s participation in the IGA unnecessary. Leased portions are shown in Exhibit B to this Agreement, which is attached hereto and incorporated herein by this reference.

G. SEPRD and the District wish to enter into a new intergovernmental agreement for, among other things, clarification of the maintenance, construction, and management responsibilities as they relate to the Complex and the Additional Facilities.

H. SEPRD and the District will form the Broadway Field Management Committee, referenced in Section 3 of this agreement.

AGREEMENT

The Parties agree as follows:

Section 1

SEPRD RESPONSIBILITIES

1.1 Regular Maintenance.

(a) SEPRD will perform the regular maintenance tasks on the schedule in Exhibit C to this Agreement, which is attached hereto and incorporated herein by this reference. Additionally, SEPRD will perform general upkeep and grounds care and repair and replace items within the Complex and the Additional Facilities provided that such repair and replacement does not exceed \$5,000 in one budget year.

(b) If maintenance activities are required outside of the schedule in Exhibit C, the District may request that SEPRD perform such activities using the Work Order Request Form provided by SEPRD.

(c) SEPRD will keep a written record of the maintenance activities it performs under this Section 1.1 and the amount of time spent on each activity and will provide a copy of written record to the District on a quarterly basis.

(d) When performing field maintenance, SEPRD will follow the applicable turf manufacturer's maintenance specifications.

1.2 Major Maintenance. By separate agreement of the Parties, SEPRD will perform Major Maintenance to the Complex and the Additional Facilities. For purposes of this Agreement, Major Maintenance means any maintenance, repair, or replacement that (a) is not already addressed under this Agreement and (b) exceeds \$5,000 per occurrence.

1.3 Setup, Cleanup, and Security.

(a) SEPRD will be solely responsible for all non-District events and "open play" times taking place at the Complex or Additional Facilities, including but not limited to setup, cleanup, and event security.

(b) SEPRD will be responsible for adding enhanced security measures at the Complex and the Additional Facilities, including installing security cameras and for monitoring such cameras.

1.4 Scheduling.

(a) SEPRD will be responsible for scheduling all events taking place at the Complex and the Additional Facilities, and for collecting any user fees for scheduled events.

(b) When scheduling events, SEPRD will balance the needs of the District and the larger community; however, SEPRD will schedule events according to the following order of priority:

- (i) District use in connection with the District's sports programs.
- (ii) SEPRD use.
- (iii) Youth non-profit use.
- (iv) General community use.

(c) The Parties have developed a scheduling model intended to maintain a distribution of time for use of the Complex and Additional Facilities. The scheduling model is attached hereto as Exhibit D and incorporated herein by this reference. Material changes to the distribution of scheduling time must be approved in writing by both Parties.

1.5 Vendors and Concessions.

(a) SEPRD will maintain the concession stands, including but not limited to collecting revenue, at the HFTC and any other concession stands that the Parties may approve under Section 4.6.

(b) SEPRD will require that all concession stand revenue be split between the operator of the concession stand for a particular event and SEPRD as follows: 75% operator, 25% SEPRD. SEPRD will keep its portion of the concession stand revenues in a separate account to be used to offset any expenses it incurs to maintain and manage the concession stands. SEPRD will provide quarterly reports to the District that track concession stand revenues and expenses.

(c) Sale or service of alcohol shall not be permitted at concession stands.

1.6 Operation Manual. SEPRD will oversee the development of an operational manual to be used by SEPRD and the District, regarding community use, fees, maintenance, and operation of the Complex and the Additional Facilities. The manual will comply with the terms of this Agreement and is subject to final approval by the District.

1.7 Standard of Service. In addition to any other standards that may be specified under this Agreement, including but not limited to following turf manufacturer maintenance specifications as required under Section 1.1(d), SEPRD will perform its obligations under this

Section 1 in accordance with standards equal or better to those adhered to by others furnishing similar services in Clatsop County.

Section 2

DISTRICT RESPONSIBILITIES

2.1 Maintenance.

(a) The District will empty trash receptacles at the Complex after varsity football games. All other regular maintenance is SEPRD's responsibility as set forth in Section 1.1 of this Agreement.

(b) If regular maintenance activities are needed outside of the schedule set forth in Exhibit C, the District will submit a Work Order Request Form to SEPRD requesting that SEPRD perform the activity.

2.2 Setup, Cleanup, and Security. The District will be responsible for District events taking place at the Complex, including but not limited to setup, cleanup, and event security.

2.3 Scheduling. The District will provide a written schedule for its anticipated use of the Complex and the Additional Facilities no later than August 1, November 1, and February 1 of each year. Any changes to the District's anticipated written schedule must be approved in writing by SEPRD. Any times reserved by District but not used by District will be made available to SEPRD. In instances where The District fails to provide written schedule on or before the above dates, SEPRD will charge a \$100 per week late scheduling fee for each instance.

Section 3

COMMUNICATION

3.1 Regular Meetings.

(a) The Parties agree to hold meetings at least once per quarter to discuss any issues arising under this Agreement, including but not limited to the following:

(i) Items requiring the Parties' mutual approval.

(ii) Issues regarding the quality or frequency of services provided under Section 1 of this Agreement.

(iii) Budget proposals as described in Section 8.2 of this Agreement.

(iv) Modifications to this Agreement.

(b) Attendees will include the District's Superintendent, SEPRD's Executive Director, a maintenance staff member from the District, and a maintenance staff member

from SEPRD. The Parties will also invite a representative from Seaside Kids, Inc., to attend the meetings and provide input as requested by the Parties.

Section 4

USE AND ACCESS

4.1 Public Access. The Parties will provide public access to the Complex during standard peak hours when the Complex is not in use by the District or SEPRD, provided, however, that the public may be excluded from the following facilities located at the Complex: sheds, storage facilities, baseball/softball crowd's nest structure, equipment storage facilities, concession facilities, and any part of the Complex that is under construction.

4.2 Permitted Use. The Parties will use the Complex in accordance with all Laws and solely for recreational and parks-related purposes as described in this Agreement. Furthermore, in its performance of this Agreement, SEPRD will not use, occupy, or permit any part of the Complex to be used or occupied for any unlawful, illegal, or extra hazardous business use, or purpose, or in such a manner as to constitute a nuisance of any kind (public or private), or for any purpose or in any way in violation of any Laws or which may make void or voidable any insurance then in force on the Complex. For purposes of this Agreement, "Laws" means present or future applicable law, statute, ordinance, regulation (including zoning regulations), code, building code, judgment, injunction, arbitration award, order, rule, directive, common law, codes, and ordinances of any governmental authorities, easement, covenant, restriction, or other agreement of record affecting the Complex or the Additional Facilities.

4.3 Scheduled Events. Programs or events that are not scheduled through SEPRD will not be permitted at the Complex or the Additional Facilities.

4.4 Pets. Except for service animals, no pets will be allowed at the Complex or the Additional Facilities.

4.5 Parking. SEPRD will allocate parking space and accessibility in the Northwest Parking Lot for peak events during the District's softball season. Unless otherwise mutually agreed by the Parties, all other parking use, including parking in the Skate Parking Lot and the Northwest Parking Lot, will be available for general public access on a first-come, first-served basis.

4.6 Concessions and Vendors. Concession stands and vendor activities within the Complex are not permitted unless approved by both Parties. The Parties will mutually agree upon a concession and vendor schedule for the Complex.

4.7 Signs. The Parties will develop and post signs at the Complex that set forth the rules for the public's use of the Complex. All signs must be approved by both Parties.

SECTION 5
CONSTRUCTION

5.1 Current Construction.

(a) The District is overseeing the construction of the projects set forth in Section 5.1(b) below at the Complex (the “Current Projects”), including retaining a designer (as needed) and contractor. The District is responsible for all costs associated with the design and construction of the Current Projects.

(b) The Current Projects are as follows:

(i) Relocation of the HFTF.

(ii) Relocation of the softball field, including construction of dugouts, lights, fencing, backstops, and netting.

(c) Notwithstanding anything to the contrary in this Agreement, SEPRD’s Activities (as defined in Section 12 below) at the Complex and the Additional Facilities, including but not limited to regular maintenance and scheduling of events, will not interfere with the Current Projects. SEPRD must provide notice to and receive approval from the District before conducting any Activities within the construction sites of the Current Projects.

5.2 Future Construction.

(a) The Parties anticipate the design and construction of the following construction projects at the Complex and the Additional Facilities (the “Future Projects”):

(i) Sunset Recreation Center Locker Rooms

(ii) Broadway Field Returfing Project

(iii) Sunny Hunt Community Garden Relocation

(b) The Parties will address their respective rights and responsibilities for the Future Projects identified in Section 5.2 (i) and (ii) in greater detail under separate IGAs (to be negotiated between the Parties before the procurement of any design or construction contract). For purposes of this Agreement the Parties agree to the following general terms regarding the Future Projects:

(i) Sunset Recreation Center Locker Rooms. The District will be responsible for retaining a designer and contractor for the construction of the Sunset Recreation Center Locker Rooms. The District agrees to work with SEPRD to reach a mutually agreed-upon design and scope of work for the Sunset Recreation Center Locker Rooms. The design will support the needs of the District and SEPRD’s mission. The District will be responsible for all costs

associated with the design and construction, provided that such costs are within the mutually agreed-upon design scope and scope of work.

(ii) Broadway Field Returfing Project. The District will be responsible for retaining a designer (if needed) and contractor to returf Broadway Field. The Parties will share all associated costs equally.

(iii) Sunny Hunt Community Garden. The District will be responsible for retaining a designer (if needed) and contractor to relocate the Sunny Hunt Community Garden, including all associated costs. The District will relocate the Sunny Hunt Community Garden to a location mutually agreed upon by the District, SEPRD, and the City.

(c) Notwithstanding anything to the contrary in this Agreement, SEPRD's Activities at the Complex and the Additional Facilities, including but not limited to regular maintenance and scheduling of events, will not interfere with the Future Projects. SEPRD must provide notice to and receive approval from the District, before conducting any Activities within the construction site of any Future Project once construction on the Future Project has commenced.

(d) The District will communicate and involve SEPRD in all possible communication regarding construction timeline and other decisions relevant.

Section 6

OTHER SHARED COSTS AND RESPONSIBILITIES

6.1 Major Maintenance. The Parties will share the costs of Major Maintenance as provided by separate written agreement between the Parties.

6.2 Equipment.

(a) The equipment located at the Complex and described in the table below (the "Equipment") is considered necessary or beneficial to the operation of the Complex. If repair or replacement of any Equipment becomes necessary, the Parties will share costs of repair or replacement as set forth in the table below.

EQUIPMENT	RESPONSIBLE PARTY FOR COST	% RESPONSIBLE	RESPONSIBLE PARTY FOR COST	% RESPONSIBLE
Broadway Field Lights	THE DISTRICT	75%	SEPRD	25%
Perimeter Netting	THE DISTRICT	50%	SEPRD	50%
Bleachers	THE DISTRICT	100%	N/A	0%

<i>Bleachers are currently owned by the City.</i>				
Perimeter Fencing & Walkway	THE DISTRICT	50%	SEPRD	50%
Baseball/ Softball Equipment (Items)	THE DISTRICT	75%	SEPRD	25%
<i>Including: Bases, Mound, Pitching Rubber, Home Plate, Batter's Boxes, Foul Poles, Dugouts, Backstops, Netting</i>				
Baseball/ Softball Fencing (Outfield)	THE DISTRICT	75%	SEPRD	25%
Football Equipment (Items)	THE DISTRICT	100%	SEPRD	0%
<i>Including: Goalposts, football sleds, blocking cage, pylons, yardage markers</i>				
Soccer Equipment (Items)	THE DISTRICT	75%	SEPRD	25%
<i>Including: Large, medium & small goals, corner flags, netting on East end of field</i>				
HFTF Items	THE DISTRICT	50%	SEPRD	50%
Press Boxes	THE DISTRICT	75%	SEPRD	25%
<i>Including: Softball, Baseball, Soccer/Football Press Boxes</i>				
Scoreboards	THE DISTRICT	50%	SEPRD	50%
<i>Including: Softball, Baseball, Soccer/Football Press Boxes</i>				
Turf Maintenance Equipment	THE DISTRICT	75%	SEPRD	25%

STORAGE FACILITIES	THE DISTRICT	See Section 6.2(b)	SEPRD	See Section 6.2(b)
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(b) Costs for repair or replacement of any storage facilities will be the responsibility of the Party storing the majority of the Equipment in the storage facility. If neither Party stores a majority of the Equipment in the storage facility, the Parties will share the cost of repair or replacement equally.

(c) If the Complex becomes an attractive venue for external football rentals, SEPRD and the District may renegotiate the primary responsibility for costs of repairing and replacing Equipment.

Section 7

TERM

7.1 Unless earlier terminated as provided herein, this Agreement shall commence on the Effective Date and shall terminate fifteen (15) years from the Effective Date (the "Term"). The Parties may agree to renew this Agreement for two (2) additional fifteen (15) year terms.

Section 8

COMPENSATION, PAYMENT, AND BUDGETING

8.1 Compensation and Payment.

(a) Subject to Section 8.1(c), the District shall pay an annual fee to SEPRD for SEPRD's management and maintenance of the Complex under this Agreement (the "Annual Fee"). The Annual Fee for the 2023-2024 fiscal year (beginning July 1 and ending June 30) will be \$29,900. The Annual Fee may increase each year thereafter, after a review of the previous fiscal year's spending, for each fiscal year as estimated in the table below:

2024-2025	\$ 30,478
2025-2026	\$ 31,107
2026-2027	\$ 31,730
2027-2028	\$ 32,364
2028-2029	\$ 33,012
2029-2030	\$ 33,672
2030-2031	\$ 34,345
2031-2032	\$ 35,032
2032-2033	\$ 35,733
2033-2034	\$ 36,447

(b) The District will pay the Annual Fee to SEPRD via check in equal quarterly installments payable on the first day of each quarter (July 1, October 1, January 1, and April 1), beginning on July 1, 2023.

(c) Non-Appropriation; Adequate Funding. The District's payment obligations to SEPRD that extend beyond the District's 2023-2024 fiscal year are subject to the approval of future board appropriations to fund this Agreement. Moreover, continuation of this Agreement at specified levels is specifically conditioned on adequate funding under the District's budget adopted in June of each year. The District reserves the right to adjust the level of services provided for in this Agreement in accordance with funding levels adopted by the District's Board of Directors.

8.2 Budget Proposal. The Parties agree to commit to proposing an appropriate amount to fund a recommended budget for an appropriation of sufficient funds to make payments due under this Agreement and to use their best efforts to obtain approval of the budget.

Section 9

OTHER PROVISIONS

9.1 Field Names. The artificial field within the Complex will retain the name "Broadway Field" unless the Parties mutually agree otherwise.

9.2 Sponsorship and Advertising. SEPRD and the District will mutually agree upon sponsorship and advertising related to Broadway Field. No advertising may be contrary to the OSAA or NFHS rules during a District event. SEPRD and the District may mutually agree, on a case-by-case basis, to authorize the temporary placement of signs associated with events, provided that the signs are removed at the end of the event and do not cause damage to any part of the Complex or the Equipment. Signs must fit on the chain link fence and be no longer than 3' x 6'. Any permanent signs must be approved by both Parties and must be in compliance with the City's rules and regulations.

Section 10

INDEMNITY AND INSURANCE

10.1 Indemnification.

(a) To the maximum extent permitted by law and subject to the limitations of the Oregon Tort Claims Act, ORS Chapter 30, and the Oregon Constitution, each Party will defend, indemnify, and hold the other Party and its officers, directors, employees, representatives, and agents harmless from, for, and against all liabilities, losses, claims, suits, demands, damages, expenses, and costs (including attorney fees and expert fees) arising out of or relating to the indemnifying party's performance under this Agreement.

10.2 Insurance.

(a) District's Insurance.

(i) General Liability. District will maintain general liability insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$2,000,000 annual aggregate coverage. District will name SEPRD as an additional insured on its general liability insurance policy.

(b) SEPRD's Insurance.

(i) General Liability. SEPRD will maintain general liability insurance coverage of at least \$1,000,000 for each claim, incident, or occurrence, and at least \$5,000,000 annual aggregate coverage. SEPRD will name District as an additional insured on its general liability insurance policy.

(ii) Commercial Automobile Liability. SEPRD will maintain commercial motor vehicle liability insurance of at least \$1,000,000 for each claim, incident, or occurrence.

Section 11

REVIEW, AMENDMENT, AND TERMINATION

11.1 Agreement Review. The Parties will jointly review this Agreement no more than three (3) years after the Effective Date to recommend and draft any amendments that may be needed. Thereafter, the Parties will review this Agreement at least every five (5) years to recommend and draft any amendments.

11.2 Amendment. This Agreement may be amended or modified only by written agreement signed by both Parties.

11.3 Termination.

(a) This Agreement may be terminated at any time by mutual written agreement, signed by both Parties.

(b) Either Party may terminate this Agreement for cause after giving thirty (30) days' written notice to the other Party and stating the reason for termination. If the Party receiving the notice of termination corrects, or takes adequate steps toward correcting, the matter giving rise to the notice within fourteen (14) days, the Agreement shall continue. The Parties agree to meet and discuss any cause for termination prior to giving notice of termination pursuant to this paragraph.

(c) Either Party may terminate this Agreement for any reason upon ninety (90) days' written notice to the other Party.

(d) This Agreement will automatically terminate upon termination of the Lease.

Section 12

RIGHT TO PERFORM ACTIVITIES

If at any point during the Term of this Agreement it is determined that the District does not have the right to conduct activities at the Complex or any part of the Complex, SEPRD will cease any activity at the Complex as directed by the District and communicate the same to any other parties scheduled to use the Complex, as applicable.

Section 13

GENERAL PROVISIONS

13.1 Remedies. In addition to all other remedies that the District may have at law and in equity, should SEPRD fail to perform its maintenance or scheduling duties as required under Sections 1.1(a) and 1.4 of this Agreement, the District may perform the maintenance duties, and SEPRD will reimburse the District for all costs that the District incurs in performing the scheduling and maintenance duties.

13.2 Lease Subordination. This Agreement is subordinate and subject to the Lease, and the Parties understand that the Term of this Agreement will not extend beyond the Lease's expiration date (see Section 11.3(d)).

13.3 Other Actions. The Parties agree to execute any and all supplementary documents and to take all additional actions which may be necessary or appropriate to give full force and effect to the basic terms and intent of this Agreement.

13.4 Severability. If any provision of this Agreement is deemed invalid or unenforceable, the balance of this Agreement shall remain in full force and effect.

13.5 Compliance with Applicable Law. SEPRD and the District will each comply, and cause their respective contractors and subcontractors to comply, in all material respects with all applicable Laws in the performance of this Agreement. Compliance will be at each Party's sole cost and expense.

13.6 Prior Agreements. This Agreement supersedes all prior oral or written negotiations, understandings, or agreements between the Parties with respect to the subject matter set forth herein.

13.7 Assignment. Except as otherwise provided herein, a Party may not assign any of its rights or responsibilities under this Agreement without prior written consent from the other Party.

13.8 Notices. Any notice required to be given by the terms and conditions of this agreement shall be given to the other Party either by personal service or registered mail, returned receipt requested to the following persons at the listed address:

District	SEPRD
Superintendent, Seaside School District	Executive Director, Sunset Empire Park & Recreation District
2600 Spruce Drive, Suite 100	1140 Broadway St
Seaside, OR 97138	Seaside, OR 97138

13.9 Applicable Law, Dispute Resolution, Venue, and Attorney Fees. This Agreement is governed by the laws of the State of Oregon without regard to conflict of law principles. In the event that a dispute arises under or related to the terms of this Agreement including but not limited to its enforcement or interpretation, the Parties agree to meet and confer to attempt to resolve the dispute through the Executive Director of SEPRD and the District Superintendent prior to the initiation of litigation. Any action or proceeding to enforce the provisions of this Agreement, or based on any right arising out of this venue for any claim under this Agreement will be in the Clatsop County Circuit Court or the United States District Court for the District of Oregon. The prevailing Party in such an action or proceeding, or appeal of the same, shall be entitled to an award of such Party's reasonable attorney fees and costs incurred in preparation, prosecution, or defense of such action or proceeding.

13.10 Headings. The headings of the sections of this Agreement are inserted for convenience of reference only and shall not in any manner affect the construction or meaning of anything contained herein.

13.11 Counterparts. This Agreement may be executed in one or more counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument. Signatures transmitted electronically, whether sent via facsimile or as attached files (e.g., .pdf), will be acceptable to bind the District and SEPRD, respectively, and will not in any way affect the validity of this Agreement. The District and SEPRD intend to confirm any electronically transmitted signatures by exchanging ink-signed originals, but the failure to do so does not affect this Agreement's validity in any way.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

SEASIDE SCHOOL DISTRICT #10

SUNSET EMPIRE PARK & RECREATION DISTRICT

Date: _____

Date: _____

EXHIBIT A: THE COMPLEX



EXHIBIT B: LEASED PORTION*



*Leased Area shown in green.

EXHIBIT C

MAINTENANCE SCHEDULE

Maintenance Task	Weekly Hours	Number of Annual Hours
Maintain the artificial turf field to manufacturers requirements	15 hours/week (March-November) 5 hours/week (December-February)	600 hours
Maintain all other buildings, facilities, amenities at Broadway Field Complex including: <ul style="list-style-type: none"> ● Press Boxes ● Storage facilities ● Dugouts ● Walkways ● Perimeter Fence ● Netting 	5 hours per week	260 hours
Remove trash from trash receptacles and clear field of litter Regular trash and recycling pick up from the inside of the HFTF (2-3 times per week)	5 hours per week	260 hours
Clean and supply restrooms at HFTF with necessary products Twice monthly vacuuming of the HFTF	2.5 hours per week	130 hours
Power wash (pedestrian?) walkways, storage facilities, press boxes and bleachers	(twice/annually)	78 hours
Total Maintenance Hours		1,328 Hours 25 hours/week
Operational Task		Number of Annual Hours
Scheduling the field for SCHOOL DISTRICT	1/hr week average	52 hours annually

EXHIBIT D

**SCHEDULING MATRIX
BROADWAY FIELDS SCHEDULING MATRIX BY PRIORITY**

	DISTRICT
	SEPRD
<i>**SEPRD connotes that the space is available for either District or community purposes (either reserved through SEPRD or open play)</i>	

ATHLETIC YEAR (August-June) - As per the OSAA [August 15- June 3, approximately]							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am							
11am							
1pm							
3pm							
5pm							
7pm							
9pm							

NON- ATHLETIC YEAR (June-August) [June 4- August 14, approximately]							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
9am							
11am							
1pm							
3pm							
5pm							
7pm							
9pm							

EXHIBIT E: HERCHE FAMILY TRAINING FACILITY SCHEDULING BY PRIORITY

	SCHOOL DISTRICT
	SEASIDE KIDS PROGRAMS
	SEPRD/
<i>**SEPRD connotes that the space is available for either District or community purposes (either reserved through SEPRD or open play)</i>	

BASEBALL/SOFTBALL YEAR - As per the OSAA [February 1- June 3, approximately]							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8am							
10am							
12pm							
2pm							
4pm							
6pm							
8pm							

BASEBALL/SOFTBALL YEAR - Non-OSAA Time [June 3- July 31, January 1- February 1]							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8am							
10am							
12pm							
2pm							
4pm							
6pm							
8pm							

REST OF YEAR [August 1-December 31]							
	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
8am							
10am							
12pm							
2pm							
4pm							
6pm							
8pm							

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AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CITY OF SEASIDE, SEASIDE SCHOOL DISTRICT #10, AND SUNSET EMPIRE PARK &
RECREATION DISTRICT

This AMBNDMENT TO INTERGOVERNMENTAL AGREEMENT (this "Amendment") is dated for reference purposes as July 1, 2023, and entered into by and between the City of Seaside (the "City"), Seaside School District #10 (the "District"), and Sunset Empire Park & Recreation District ("SEPRD") (each, a "Party" and together, the "Parties").

RECITALS

WHEREAS, the Parties are parties to an Intergovernmental Agreement dated July 10, 2012, for the operation and management of the Playing Fields owned by the City (the "Agreement"); and
WHEREAS, the City and District have entered into a Ground Lease for Broadway Field effective as of May 17, 2023, whereby the City will lease portions of the Playing Fields to the District, making the City's participation in the Agreement unnecessary; and
WHEREAS, the District and SEPRD intend to enter into a new intergovernmental agreement for the operation and management of the Playing Fields (the "New IGA"); and

and
WHEREAS, the Parties desire that the Agreement's term end upon execution of the New IGA;
NOW, THEREFORE, in consideration of the mutual promises contained herein, and for other good and valuable consideration, the Parties agree as follows:

AGREEMENT

1. Amendment to Section 9.1. Effective as of July 1, 2023 Section 9.1 is amended and replaced in its entirety as follows:

9.1 Original Term. This Agreement shall commence _____ and will terminate July 1, 2023.

3. No Other Changes. Except as modified or amended herein, the provisions, conditions, and terms of the Agreement shall remain unchanged and in full force and effect.

[Signature page follows.]

By: _____
Name: _____
Title: _____

Sunset Empire Park & Recreation District

“SEPRD”

By: Shawn Penrod
Name: Shawn Penrod
Title: Superior Headman

Seaside School District #10

“DISTRICT”

By: [Signature]
Name: Spencer Kyle
Title: City Manager

City of Seaside

“CITY”

IN WITNESS WHEREOF, the Parties have executed this Amendment effective as of the date written in sections above.

**AMENDMENT TO INTERGOVERNMENTAL AGREEMENT BETWEEN THE
CITY OF SEASIDE, SEASIDE SCHOOL DISTRICT #10, AND SUNSET EMPIRE PARK &
RECREATION DISTRICT**

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[Signature page follows.]

IN WITNESS WHEREOF, the Parties have executed this Amendment effective as of the date written in sections above.

"CITY"

City of Seaside

By: [Signature]
Name: Spencer Kyle
Title: City Manager

"DISTRICT"

Seaside School District #10

By: [Signature]
Name: Susan Pennod
Title: Superintendent

"SEPRD"

Sunset Empire Park & Recreation District

By: _____
Name: _____
Title: _____

September 14, 2023

Seaside School Board
Susan Penrod, Superintendent

Re: Broadway Complex project and Inter-Governmental Agreement (IGA)

SSD Superintendent & Board Members —

As you are aware, SSD and SEPRD have been working toward a new Inter-Governmental Agreement (IGA) for the Broadway complex.

In anticipation of the new IGA and in the spirit of partnership, SEPRD provided good-will contributions to prepare for the softball project, as outlined in the attached document. With full recognition of the complexity of the Broadway Complex projects, SEPRD has made numerous attempts to rectify communication and consultation challenges with SSD related to the project.

We were particularly frustrated to only learn of the delay in construction of the Softball Field in the Seaside Signal and Astorian article on August 17. Prior to the article, SEPRD had been anticipating construction to begin straightaway. Further, SEPRD has experienced regular instances of non-responsiveness to communications or requests for information. Finally, last-minute requests from SSD are causing strain on SEPRD staff, ability to plan, and allocation of resources.

These challenges prompted SEPRD's leadership to determine if prudent for the proposed IGA draft to be reevaluated and clarified in specific areas. The following items are necessary for SEPRD to confidently enter into a new IGA that stipulates roles and responsibilities for Broadway Complex construction, maintenance, and operation over the next 15 years.

At its September 6, 2023 Board meeting, SEPRD's Directors voted to sign the dissolution of the current IGA no later than October 4, 2023. Unless the new IGA is executed by this date, there will be no agreement or arrangement for the maintenance and operation of the Broadway Complex (including the Football field). Outside of an IGA, SEPRD's rate for maintenance, scheduling and other needs associated with the property is \$165 per hour and will be managed through a work-order process (SSD should anticipate a lengthier lead time, as this process will likely require a P.O. or approval process from SSD administration prior to SEPRD starting work).

At this time, SEPRD is respectfully requesting:

1. **Adjustments to the IGA draft.** These changes are necessary due to 1) the change in construction/timeline caused by the construction delay, and 2) recognition that the IGA lacks some accountability and oversight measures that we believe are necessary for a successful project. See attached draft with requested edits.
2. **Interim Locker Room Agreement.** SEPRD was provided less than 48-hour notice in advance of the first home Football game that SSD needed the locker rooms at the SRC (formerly Broadway MS) for the fall sports season. This placed tremendous strain on District resources to prep the space prior to the games occurring. SEPRD

acknowledges the importance of the locker rooms for Fall sports but needs to be provided with fair notice and support for providing access.

3. **Maintenance Agreement for Secondary School Location.** SEPRD anticipates being asked to provide routine services at the new field at the secondary school location. A proposal was sent to the school district for that service on July 11, but SEPRD has yet to receive a response. If SSD has other plans for the maintenance of this facility, we request notice.
4. **Reimbursement for SEPRD expenses related to project, as previously agreed.** There was a commitment that SSD would reimburse a portion of staff and contractor expenses related to the Softball Field / Broadway Complex project, but those are yet to be received (invoiced April-May).
5. **Commitment to proactive communications.** SEPRD needs adequate notice regarding changes to planned construction, use of fields and facilities, and planned programming to accommodate Spring sports. We would like clarity regarding SSD's assigned roles for communications (e.g. field use communicated by whom?)

We wish to reiterate that SEPRD recognizes the Broadway Complex project provides unique opportunities for our community. We remain optimistic about working alongside our partners and contributing to the vision for the next iteration of the Broadway Complex.

We're committed to working in partnership with SSD and hope this communication and the requested actions will contribute to a stronger, more productive collaboration.

In partnership,

Skyler Archibald

Executive Director

Celeste Bodner

Designated Representative of the Board

SEPRD activities carried out in anticipation of summer construction of the Softball project:

- With very short notice, expedited our approval process and contribution to the Conditional Use Permit process last Spring, upon request by SSD, to help avoid delays in the project. This was done after significant effort by the Board, staff, and the utilization of District resources.
- Allocated staff time and board volunteers for multiple individuals to serve on the Softball field design advisory committee.
- Disallowed rental plots at the Sunny Hunt Community Garden, in anticipation that the plots would be relocated sometime this summer.
- Made budget preparations in anticipation of revenue and expenses of what we expected to be the layout and configuration of Broadway Field in the 2023-2024 FY.
- Met and worked with nearby property owners to alleviate concerns about foul balls and property damage. Those conversations included assertions that the current year (2023) would be the final year where their property was in peril as new safety netting would be installed as a part of the project.

September 19, 2023

Seaside School Board
Susan Penrod, Superintendent

Re: Broadway Complex project and Inter-Governmental Agreement (IGA), Update
SSD Superintendent & Board Members —

I represent the Sunset Empire Park & Recreation District and would like to offer follow-up comment to our letter, sent to the Board Members on Thursday, 9/14.

First, we'd like to recognize that the School District has many responsibilities to provide education and help youth grow, achieve, and succeed. We are thankful of your efforts as educators and facilitators of student success, and proud to partner with you to support and expand positive youth development opportunities for students.

In my 8+-year role with SEPRD, the management of Broadway Fields has been a frequent and complicated topic addressed through three different superintendents, dozens of coaches, various athletic directors, not to mention the many other community user groups. While individuals may change at either end of the relationship, the challenges do not. Regardless of the season or leadership, there are always challenges and opportunities to work through when it comes to Broadway Field.

We're here today to propose strengthened communication, transparency, and planning between our two parties. We believe that solution should include direct involvement by a SSD Board representative on a more frequent and intentional basis. We propose:

- Broadway Field Team meeting format
- Held bi-weekly
- Includes at least 1 representative from each Board, Superintendent/Executive Director, 1 programmatic staff (e.g. AD), 1 maintenance staff, and other invited staff depending on the topic.

We feel this intentional investment in time will promote transparency, strategic planning, and work in partnership to address concerns regarding Broadway Field Intergovernmental Agreement, maintenance on the turf field at the secondary school, program planning (e.g. strategies for providing access to SSD sports and community in Spring 2024 and beyond), locker room improvements at the Sunset Recreation Center, and other challenges and opportunities as they arise.

We are fortunate to live in a community where organizations have a history of collaborating, partnership and working together to accomplish events, projects and legacies that are bigger than our "small-town" moniker would suggest was possible. We are hopeful that we can re-engage our partnership in a positive and fruitful manner moving forward.

Thank you.

In partnership,

Skyler Archibald

Executive Director

Celeste Bodner

Designated Representative of the Board

Skyler Archibald

From: Skyler Archibald
Sent: Wednesday, September 20, 2023 12:16 PM
To: Penrod, Susan
Cc: Celeste Bodner
Subject: RFP Information

Hi Susan,

I wanted to follow-up on some items presented last night at the School Board Meeting.

1. Can you send us a copy of the RFP for the Softball Field Project contractor? We can't locate it online anywhere.
2. Can you also send a summary of the timeline for the project, as it is understood right now, so that we can adjust our resources and planning?
3. Brian Hardebeck noted that there was a mandatory pre-bid meeting onsite on 9/26. We were not aware of this meeting occurring or of the other timeline milestones of the RFP process. SEPRD is currently responsible for scheduling and exterior maintenance of the HFTF, and we communicate consistently with SKI for the interior maintenance needs of the facility. As such we would like to get more details on the meeting location and reserve the HFTF for the group. Our preschool uses the HFTF for some programming space and we also have community users in that space.
 - a. UPDATE: Prior to sending this email, Brian Hardebeck did email SEPRD and inform us of the upcoming meeting.
4. It seems that the RFP includes the total construction project, including moving the HFTF and building the softball field with other amenities such as parking enhancements. The documents for the plan from ZCS had been shared regularly and were well-communicated in Spring and early Summer 2023. However, it is unclear if those plans are being modified for the project as it moves forward. It seems, from the discussion at the meeting, that the RFP may be different than what the original documents/plan had been. I think it would be appropriate for SEPRD to have some visibility on the process, including potentially reviewing the proposals and/or involvement in the selection process.
5. While we can appreciate the School Board's decision and the preceding conversations that occurred with current softball athletes, SEPRD was provided no opportunity to provide feedback on the locations. Obviously, we wouldn't speak for Wahanna's viability as a suitable field, but SEPRD has a stake in the softball field location for 2024, especially if it is to be located on Broadway Field. SEPRD manages the field reservations for the entire user group base and is financially responsible for 1/3 of the new field costs as well as a portion of the potential maintenance that was spoken of last night.

What can we do to ensure stronger communication between our two parties and ensure that SEPRD has a seat at the table for these discussions? Perhaps much of these topics can be addressed in the bi-weekly meetings that we proposed in our public comments last night at the meeting.

Skyler



September 26, 2023

To: SEPRD Board of Directors
Re: District Goals 2023, September Update

Hi Directors,

Here are the goals established and agreed upon by the Board and an update on those goals as of September 2023 (end of August), (66% of 2023 completed).

1. Explore and learn more about Systems Development Charges (SDC's) and bring information back to the Board

Identified a consulting firm (FCS Group) that could come and inform the Board on this topic. Have engaged that firm and have invited them to present information to the Board at the October meeting.

2. Start conversation with out-of-District communities for possible District expansion

Executed contract with Strategies 360 and had kickoff meeting which was promising. More information and updates to come.

3. Return Sunset Pool to pre-pandemic hours of operation, offering more weekend hours and open swims

We have continued operation on Saturdays with a full catalog of programs, open swims and even some rentals also. At this point, we do not have the financial incentive, participation or staffing available to open on Sundays.

4. Create more opportunities for patrons to get to know staff, particularly the Executive Director

Staff have hosted two meet and greet opportunities, including one on Friday, 9/22. Executive Director has begun offering weekly columns to local media and District will also publish the program guide in early 2024 to help community get to know staff and programs better.

5. Enhance utilization

Staff have hired two bilingual individuals for help in translating marketing materials as well as translating for Seaside Farmers Market attendees. Retained those individuals for duties outside of the SFM.

6. Obtain full occupancy for the Sunset Recreation Center and begin the process of utilizing the building spaces, providing more recreation and community space.

Update provided earlier in the meeting.

- Hire a grantwriter to fundraise for phased improvements at the Sunset Recreation Center, in coordination with the Sunset Park & Rec Foundation. Utilize the position to develop a strategy aimed to increase programming and capacity at the SRC.

Grantwriter has been hired and begun their work. Grants have been applied for!

- Edit or recreate the IGA between the City, SSD, and SEPRD regarding Broadway Field

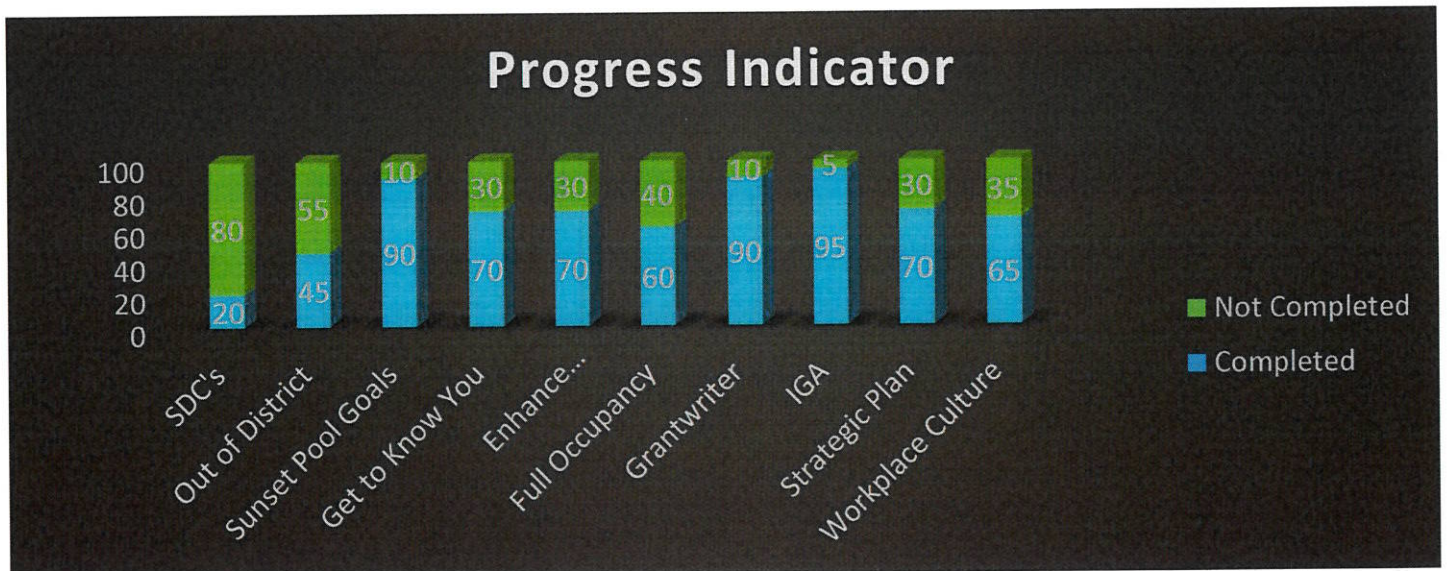
Update provided earlier in the meeting.

- Complete the Strategic Plan, in conjunction with consultants from SEA and SFA

Update provided earlier in the meeting.

- Align recruitment and retention goals to ensure a healthy workplace culture while meeting program needs.

Recognized professional staff on National Park & Rec Professionals Day in July. Assigned all staff training in Diversity, Sexual Harassment prevention and other topics and have a 90%+ completion percentage



Sincerely,



Skyler Archibald | Executive Director | Sunset Empire Park & Recreation District

1140 Broadway | Seaside, Oregon 97138

503-738-3311 | sarchibald@sunsetempire.com | sunsetempire.com



END OF SUMMER

CLEANUP DAY

09

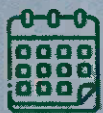
30

23

The Mill Ponds cleanup will begin at 10am with a meetup at Ruby's Grill. For anyone interested in helping with the highway cleanup, we will start at 9am at the Visitor Center and clean from the north end of Seaside from 24th Ave to the south end of Avenue U.

Lunch will be followed by cleaning up debris from the southwest end of Mill Pond Natural History Park and surrounding areas. Water and soda will be available; Ruby's Roadside Grill will provide sandwiches.

Transportation, pickers, trash contractor bags, debris dumpster, and safety vests will be provided.



**Saturday
September 30th**



**10am Meetup At Ruby's Grill For
The Mill Ponds Cleanup**

To anyone that wants to help with the HWY cleanup, please meet at the Visitor Center at 9am

*Together We Make Our
Community Shine!*



CITY OF SEASIDE





LET'S CELEBRATE!

LET'S CELEBRATE!

Mes de la
**HERENCIA
HISPANA/
LATINX**



**HISPANIC/
LATINX
HERITAGE
Month**

**SATURDAY OCTOBER 7, 2023
4:00 - 9:00 PM**

Mes de la
**HERENCIA
HISPANA/
LATINX**



**HISPANIC/
LATINX
HERITAGE
Month**

**SATURDAY OCTOBER 7, 2023
4:00 - 9:00 PM**

Sunset Recreation Center
1120 Broadway St. Seaside, OR 97138
(old Broadway Middle School)

Sunset Recreation Center
1120 Broadway St. Seaside, OR 97138
(old Broadway Middle School)

FREE EVENT / Everyone is welcome

FREE EVENT / Everyone is welcome

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& trick roping

Folk art
workshops

Free food /
Activities

Aztec dance
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Folk art
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LATINX**



**HISPANIC/
LATINX
HERITAGE**
Month

SÁBADO 7 DE OCTUBRE, 2023
4:00 – 9:00 PM

SÁBADO 7 DE OCTUBRE, 2023
4:00 – 9:00 PM

Sunset Recreation Center
1120 Broadway St. Seaside, OR 97138
(antigua escuela Broadway)

Sunset Recreation Center
1120 Broadway St. Seaside, OR 97138
(antigua escuela Broadway)

EVENTO GRATUITO / Todos son bienvenidos

EVENTO GRATUITO / Todos son bienvenidos

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y floreo**

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Artesanía**

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**Danza Azteca
y floreo**

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Artesanía**

**Comida gratis /
Actividades**

Organizado por:



Organizado por:





FALL FUN FEST



OCTOBER 21ST

4-6PM

SUNSET RECREATION CENTER
1120 BROADWAY | SEASIDE, OR

**COSTUME CONTEST, CARNIVAL GAMES,
CRAFTS, PHOTO BOOTH,
AND A COOKIE WALK!**
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4-6PM

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1120 BROADWAY | SEASIDE, OR

**CONCURSO DE DISFRACES, JUEGOS DE CARNIVAL,
MANUALIDADES, FOTOMATON,
Y UNA CAMINATA DE GALLETAS!**
COSTO: \$ 2 POR NIÑO

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