

Job Description Aquatic Swim Instructor

GENERAL DESCRIPTION:

An Aquatic Swim Instructor employed with the Sunset Empire Park and Recreation District is responsible for leading swimming instructional activities in and around the District's swimming pools. Instruct individuals so that they develop the skills to participate safely in a variety of aquatic activities.

SUPERVISION RECEIVED:

This position comes under the direct supervision of the Aquatic Site Supervisor of the District or an individual assigned by the Aquatic Manager to supervise the duties of the Aquatic Swim Instructor. An Aquatic Swim Instructor is responsible for following and carrying out all of the workplace expectations and policies of the Sunset Empire Park and Recreation District.

SUPERVISION EXERCISED:

In general, an Aquatic Swim Instructor does not supervise other Aquatic Swim Instructors or staff members. However, an Aquatic Swim Instructor may be assigned the responsibility of supervising Aquatic Swim Instructors or volunteers assisting in the organization and implementation of swimming instruction.

ESSENTIAL DUTIES:

- Prepare instructional objectives and lesson plans for each instructional period.
- Arrive at least fifteen (15) minutes prior to the start of the instructional period to prepare for class.
- Supervise the activities participants to ensure their welfare during the period prior to, during, and immediately after the period of instruction.
- Conduct aquatic instructional activities maintaining an atmosphere emphasizing attainable goals, security, safety, and a positive learning environment.
- Be present all of the time the instructional class is in the pool.
- Maintain an atmosphere emphasizing attainable goals, security, and a positive learning environment.
- Administer first aid in the event of injury.
- Supervise the activities of swimmers or participants to ensure that rules and regulations are observed and hazards to safety are not created.
- Successfully and positively perform within work team dynamics.
- Attend in-service training specific to aquatic instruction or other training as specified by the Aquatics Manager.
- Assist in the cleaning and maintaining of the pool and related areas and facilities. Instructors should keep their areas neat and clean.
- Perform other duties as may be assigned by the Aquatics Manager of the District, or an assigned supervisor.

QUALIFICATIONS:

Knowledge of:

- District's aquatics program in its entirety in order to be able to answer inquiries of parents and others in an informed manner.
- The various swimming strokes taught in the Districts Swim Lesson Program.

Ability to:

- Demonstrate the skill or stroke being taught.
- Use proper support and manual manipulation techniques.
- Pass a pre-employment drug test, and random tests thereafter.

EXPERIENCE & TRAINING:

Any equivalent combination of education, experience and training that would likely provide the applicant with the required knowledge, skills and abilities to perform the above-described.

- Successful completion of SEPRD's Swim Lesson Task Book.
- Completion of American Red Cross Water Safety Instructor Course within 1 year of hire or turning 16 years of age.
- USA Swimming Coaching Certification Level 1, 2 & 3 is strongly recommended.
- CPR/AED and First Aid within 1 year of hire.

PHYSICAL SKILLS:

While performing the duties of this position, the Aquatic Swim Instructor is frequently required to sit, stand, stoop, kneel, reach and manipulate objects, tools or controls. The position requires mobility. Manual dexterity and coordination are required over 50% of the work period. The position may require the occasional lifting of objects weighing up to 50 lbs.

COMPENSATION:

\$9.50-\$13.00 DOE

HOW TO APPLY:

Contact Aquatic Manager, Mike Kadi at mkadi@sunsetempire.com to receive a job application or for more information.