



## Job Description Lifeguard

### **MISSION:**

To improve the quality of life for our community. The Sunset Empire Park and Recreation District invites everyone to participate in fun.

### **VISION:**

To provide quality aquatic and recreational opportunities that are broad-based, safe, accessible to all, and foster the spirit of creative and cooperative play.

*"They are the reason we're here."*

*The Mission and Vision statements are the values by which the District operates. All those employed or volunteering for the Sunset Empire Park and Recreation District must embrace and practice these standards.*

Positive Leisure Activities for You!

### **GENERAL DESCRIPTION:**

A Lifeguard employed with Sunset Empire Park and Recreation District is responsible for the health, safety and welfare of those using the District's swimming pools. A Lifeguard's major responsibility is to observe swimmers and enforce regulations in the guarding of life and the prevention of accidents at the District's swimming pools.

### **SUPERVISION RECEIVED:**

This position comes under the direct supervision of the Aquatic Manager of the Sunset Empire Park and Recreation District, or an individual assigned by the Aquatic Manager to supervise the duties of the Lifeguard. A Lifeguard is responsible for following and carrying out all of the workplace expectations and policies of the Sunset Empire Park and Recreation District.

### **SUPERVISION EXERCISED:**

In general, a Lifeguard does not supervise other lifeguards or staff members. However, a Lifeguard may be assigned the responsibility for supervising other lifeguards and/or volunteers assisting in the organization and implementation of the swimming pool operations.

### **ESSENTIAL DUTIES:**

- To supervise the activities of swimmers by enforcing rules and regulations.
- To warn swimmers of improper activities or hazards.
- To rescue persons in distress or in danger of drowning when indicated and provide rescue breathing, CPR and First Aid.
- To notify the District Safety Officer of any accidents, rescues, or problems that have arisen.

- To report to the Aquatic Manager any equipment that is in need of repair.
- To successfully and positively perform within work team dynamics.
- Adherence to District Workplace Expectations, encompassing communication, working relations, job reliability and initiative, safety, accomplishment of work tasks, and supervision.

**AUXILIARY DUTIES:**

- To answer inquiries pertaining to the use of the pool.
- To conduct simple tests to determine water quality.
- To direct all helpful suggestions from participants and others to your direct supervisor.
- Attend scheduled in-service training.
- To maintain attendance and activity record and complete required reports.
- To provide periodic supervision and custodial needs of locker rooms.
- To take admission fees, register participants, sell swim passes, and make other financial transactions, including nightly cash outs and deposits when required.
- To serve as ambassador of the District and engage with the public in a respectful, professional, and positive manner.
- To perform other duties as may be assigned by the Aquatics Manager of the Sunset Empire Park and Recreation District.
- To assist in cleaning and maintaining the pool and related areas and facilities.
- Other

**QUALIFICATIONS:**

Graduation from high school is desirable. In addition, Lifeguards must be currently certified with Red Cross Lifeguard Training, Ellis & Associates Lifeguard Certification, or YMCA Senior Lifesaving Certificate and current Red Cross or First Aid and CPR/FPR cards.

**SKILLS:**

A Lifeguard must have knowledge of water hazards, lifesaving techniques and first aid, recognize hazardous situations, and adopt effective courses of action. The Lifeguard must also have effective communication skills and engage positively with the public.

**PHYSICAL SKILLS:**

While performing the duties of this position, the employee is frequently required to sit, kneel, stand, stoop, communicate, reach and manipulate objects. The position requires mobility. Duties require attentiveness to visual and audible cues for recognition and identification of swimmers in distress or in process of unsafe behaviors. The position requires proficient swimming ability and the proper application of rescue and first-aid techniques. This position requires the ability to properly extract victims from the pool(s) to the deck. Further this position will require operating equipment such as computer keyboard, cash register, debit machine and standard office equipment.

**RATE OF PAY/ADJUSTMENTS:**

Those hired by the Sunset Empire Park and Recreation District will receive a starting Rate of Pay based on experience and previous employment.

During employment, Rate of Pay may be adjusted based on time worked in position, change of position, and \*meritorious performance.

**\* Meritorious Performance:**

Meritorious performance may be recognized by the following criteria:

- Superior execution of duties as defined in Workplace Expectations.
- Superior scoring in supervisory evaluations.
- Consistent attendance at orientations and service trainings.

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