



APPLICATION FOR EMPLOYMENT

To applicant: We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications. A clear understanding of your background and work history will help in placing you in the position that best suits your qualifications, and may assist in possible future upgrades.

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, or the presence of a non-job-related medical condition or physically challenged.

(PLEASE PRINT)

Date of Application: \_\_\_\_\_

Position(s) Applied For: \_\_\_\_\_

Referral Source: \_\_\_Advertisement\_\_\_ Friend\_\_\_ Relative\_\_\_ Walk-in\_\_\_ Employment Agency\_\_\_ Other

Name \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_  
Street Number or PO Box # City State Zip

Telephone (\_\_\_\_\_) \_\_\_\_\_ Social Security Number \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Have you ever filed an application here before? \_\_\_\_\_ Yes \_\_\_\_\_ No (If "Yes", give date) \_\_\_\_\_

Have you ever been employed here before? \_\_\_\_\_ Yes \_\_\_\_\_ No (If "Yes", give date) \_\_\_\_\_

Are you currently employed? \_\_\_\_\_ Yes \_\_\_\_\_ No May we contact your current employer? \_\_\_ Yes \_\_\_ No

On what date would you be available for work? \_\_\_\_\_

Would you be available to work: \_\_\_\_\_ Full-time \_\_\_\_\_ Part-time \_\_\_\_\_ Shift Work \_\_\_\_\_ Temporary

Are you on a lay-off and subject to recall? \_\_\_\_\_ Yes \_\_\_\_\_ No

Could you travel if a job requires it? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you been convicted of crime? \_\_\_\_\_ Yes \_\_\_\_\_ No

(Conviction will not necessarily disqualify applicant from employment)

If "Yes", please explain:

\_\_\_\_\_

APPLICATION FOR EMPLOYMENT

EMPLOYMENT EXPERIENCE

Start with your current or last job. Include military service assignments and volunteer activities. Exclude organization names which indicate race, color, religion, sex or national origin.

Employer: _____	Telephone: _( _____ ) _____
Address: _____	Dates Employed: From _____ To _____
Job Title: _____	Wage or Salary: Starting: _____ / _____ Final: _____ / _____
Supervisor: _____	Reason for Leaving: _____
Work Performed: _____	
Employer: _____	Telephone: _( _____ ) _____
Address: _____	Dates Employed: From _____ To _____
Job Title: _____	Wage or Salary: Starting: _____ / _____ Final: _____ / _____
Supervisor: _____	Reason for Leaving: _____
Work Performed: _____	
Employer: _____	Telephone: _( _____ ) _____
Address: _____	Dates Employed: From _____ To _____
Job Title: _____	Wage or Salary: Starting: _____ / _____ Final: _____ / _____
Supervisor: _____	Reason for Leaving: _____
Work Performed: _____	

CURRENT CERTIFICATIONS:

Expiration Dates

First Aid	_____
CPR (Type)	_____
Lifeguard Training (Type)	_____ / _____ / _____
Water Safety Instructor	_____
SwimAmerica Coach/Site Supervisor	_____
Other	_____ / _____

SPECIAL SKILLS AND QUALIFICATIONS:

Summarize special skills and qualifications acquired from employment and other experience that is applicable to the position(s) applied for: Exclude organization names which indicate race, color, religion, sex or national origin.

---



---



---

## APPLICATION FOR EMPLOYMENT

Indicate Languages you speak, read, and/or write.

	FLUENT	GOOD	FAIR
SPEAK			
READ			
WRITE			

List professional, trade, business or civic activities and offices held. Exclude those which indicate race, color, religion, sex or national origin.

---



---



---



---

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Name	How do you know this person?	Years Known	AM Telephone
#			

### EDUCATION

	ELEMENTARY	HIGH SCHOOL	COLLEGE/UNIVERSITY	GRADUATE
SCHOOL NAME				
YEARS COMPLETED	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3
DEGREE/DIPLOMA				
DESCRIBE COURSE OF STUDY				
DESCRIBE ANY JOB RELATED SPECIALIZED TRAINING, SKILLS APPRENTICESHIP AND EXTRA-CURRICULAR ACTIVITIES				
HONORS RECEIVED				

DISCLAIMERS

I understand that consideration for employment is contingent on the results of a reference and background checks. I authorize Sunset Empire Park and Recreation District to investigate the truthfulness of all statements made on this application and to contact my former employers, other listed references or any other persons who can verify information and if considered for employment, I will be subject to criminal background checks.

I further authorize Sunset Empire Park and Recreation District to discuss the results of any investigation with all of their employees who are involved in the hiring process. I further authorize all contacted persons and former employers to provide information concerning this application, my background and suitability of employment and I release each such persons and former employers from liability for providing such information.

---

SIGNATURE OF APPLICANT

---

DATE

I certify that the information contained in this application is correct to the best of my knowledge, and I understand that falsifications in any detail are grounds for disqualification from consideration for employment or if hired, for dismissal from employment. I further understand that if hired, my employment and compensation can be terminated, with or without cause, and with or without notice at any time, at the option of either myself or Sunset Empire Park and Recreation District. I further understand that no recruiter or interviewer or other representation of Sunset Empire Park and Recreation District other than General Manager has any authority to enter into an agreement for employment for any specified period of time.

---

SIGNATURE OF APPLICANT

---

DATE